

Job Description

Title: Level I-II SpEd Educational Paraprofessional

Reports to: Building Principal

General Summary: Assists certified personnel in the academic instruction of special needs children.

Essential Functions:

1. Supports certified personnel by assisting with the academic instruction of special needs children.
4. Able to react to change productively and handle other essential tasks as assigned.

Qualifications:

1. Education Level: High School Diploma or equivalent

2. Ability to relate to children in a warm and accepting manner

*Typing skills of 45-55 wpm (for jobs requiring typing)

*Ability to establish and maintain cooperative working relationships with staff and others.

Special Requirements:

	0 - 32%	33 - 66%	Occasional 67% +	Frequent	Constant
1. Standing x				
2. Walking x				
3. Sitting x				
4. Lifting 20-50 lbs. max. x				
5. Carrying _____ feet x				
6. Pushing / Pulling x				
7. Climbing / Balancing x				